



Mace River Ranch Owner's Association

Architectural Control Committee (ACC) Request Form

Please review your CC&Rs and Architectural Guidelines before starting any projects.

The ACC Committee does its best to respond to requests within 1-2 weeks. Some requests may take up to 30 days, please plan accordingly. Please provide the information below regarding your proposed improvement(s). If you have any questions or concerns or need assistance, please contact management.
Owner First/Last Name: _____ Phone: _____

Property Address: _____ Email: _____

Date application completed: _____

Description of Project Planned: (use additional sheets of paper if necessary)

Name of Contractor (if applicable): _____ Phone: _____

Estimated Start Date: _____ Estimated Completion Date: _____

The Following Information is required for Processing:

- ✓ Detailed drawing attached: Dimensions including heights, footprint of existing structures, set back of new structures and property lines, and other details.
- ✓ Information on types of materials to be used.
- ✓ Paint color chips if painting.
- ✓ Neighbor awareness acknowledgement. See below.

If the Supporting Documentation and Contractor information (if applicable) is not provided, the ACC Committee may return the Request Form to the homeowner and require re-submittal.

I am aware of this proposed project and agree that it will have no impact on neighboring property.

Signed: _____ Address _____

I am aware of this proposed project and agree that it will have no impact on neighboring property.

Signed: _____ Address _____

Review by ACC: Action decided: (please indicate CC&R sections when necessary)

_____ Approved, with the following condition(s): _____ Not Approved, for the following reason(s): _____

Board/Developer Review Signature: _____

OFFICE USE ONLY:					
_____ Received in office by: _____	mail	email	fax	drop-off	
_____ Sent to ACC member: _____	mail	email	fax	drop-off	
_____ Response to owner by: _____	mail	email	fax	drop-off	

Return completed form to: Mace River Ranch HOA – 1500 W Bannock St., Boise, ID 83702 or email service@parkpointe.com